



Board of Directors Regular Meeting MINUTES

Date: December 1, 2021
Time: Noon
Place: Zoom Meeting ID: 837 8471 3866 Passcode: 429538

1) Call to Order

Meeting was called to order at 12:10 p.m.

2) Roll Call

In attendance were President Berry, Treasurer Reade, Secretary Allen, Past President Rafferty, Director Meyer. Director Barget, Director Emerson, and Director Geyer were absent.

3) Approval of the Agenda

Motion by Meyer to approve the agenda as amended. Second by Reade. Motion passed.

4) Approval of Board Minutes of November 3, 2021 and the Chapter Minutes of November 8, 2021

Motion by Reade to approve the minutes as presented. Second by Berry. Motion passed.

5) Check-in / Board Members

Each board member reported news from their district.

6) CSDA Regional Report

Charlotte Hollifield reported that the CSDA webinar schedule is posted on the website and webinars will remain free to members in 2022. The IRS has reported that arrearages funds are non-reportable income. CSDA is seeking presentation proposals for the next conference and is looking for input regarding COVID leave provided by Districts.

7) Treasurer's Report

Treasurer Reade will email the Treasurer's report to all board members at a later date. She reported that not all chapter meeting attendees paid for their dinner. Dues invoices were mailed in November but only one dues check has been received to date.

8) Vice-President's Report

President Berry reported that Special Agent Shih will present on cyber security at the January 24 chapter meeting. It should be noted that recording of the presentation is not allowed.

9) Written/Oral communications

Secretary Allen reported that there were no written or oral communications.

Website

Secretary Allen reported that the contract with Cowan Communication Arts has been severed and the website transfer is complete.

10) New Business

Nominating Committee Update

The Nominating Committee has nominees for President (Rafferty), Vice-President (Reade), Treasurer (Berry), and Secretary (Allen).

Discussion of 2021 Awards

The board will discuss the process for 2021 awards at the January 5 board meeting.

Transition from Resignation of the President

President Rose resigned from the SBCCSDA board effective November 26. Vice-President Berry will be President until the elections at the January 24 chapter meeting.

CSDA Letter

Charlotte Hollifield requested via email dated November 24 that the President provide her digital signature to be used on a letter to SBCCSDA members who are not CSDA members inviting them to be members of both organizations.

Motion by Rafferty to allow CSDA to send the letters on behalf of SBCCSDA. Second by Reade. Motion passed.

11) Old Business

There was no old business.

12) Committee Reports

There were no committee reports.

13) Future Agenda Items

Board members will submit agenda items to President Berry.

14) Next Board/Chapter Meetings

- a. Board: January 5, 2022
- b. Chapter: January 24, 2022 – Elections

15) Adjournment

Meeting was adjourned at 12:34 p.m.

Respectfully submitted,

Cynthia Allen, Ph.D., CSDM
Secretary